

CITY OF NORTHFIELD REGULAR MEETING MINUTES AUGUST 11, 2026

At 7:31pm this meeting was called to order by Deputy Municipal Clerk, Shannon Campbell. This meeting was properly advertised in the Press of Atlantic City on January 10, 2026, and in accordance with Public Law 75, Chapter 231.

FLAG SALUTE

Mayor Chau led the flag salute followed by a moment of silence.

ROLL CALL

Present: Councilwoman Carfagno; Councilman Dewees; Councilwoman Kern; Councilman Notaro; Councilman Polistina; Councilman Smith; Council President Bucci.

Mayor Chau, Solicitor Gina Nassar, on behalf of Solicitor Facenda, Engineer Nassar, and Chief Pollak, were also present.

READING AND APPROVAL OF THE MINUTES

On a motion by Councilman Smith with a second by Councilwoman Carfagno, all members present were in favor of approving the minutes of July 11, 2026, without formal reading.

MAYOR'S REPORT

Mayor Chau, as previously reported, stated Mainland Regional High School was eliminating the recording of public meetings due to funding cuts. He had spoken with Superintendent Marrone who noted it was a tough decision. Mayor Chau had also spoken with other mayors and asked them to contribute more money toward the program; he would like Council to consider additional funding should the school ask. Regarding flags on Shore Road, they were 10 years old, he would like them replaced. There is some funding for replacements.

Councilwoman Carfagno asked if the City had to abide by the new regulations from Atlantic City Electric, was he following guidelines that allow them on Shore Road? She did not put the Hometown Hero banners on Shore Road because of the associated fees to Atlantic City Electric.

Mayor Chau noticed in another municipality they are putting the Hometown Hero banners on Shore Road.

Councilman Dewees noted the banners we purchased for the Veterans are too small for Shore Road, they were better suited for the bike path.

Mayor Chau explained he had lengthy discussions with Atlantic City Electric and we

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were left out, they claim they sent Mayor Chau a letter that we were grandfathered.

Councilman Notaro offered to speak with Atlantic City Electric.

Mayor Chau continued, he visited the 177th Airborne along with Councilwoman Kern, it was an informative day about their programs. They asked municipalities to pass a resolution in support of their program, it will be on the September agenda. He felt it was very important noting some of the jets were over 30 years old. He also attended the Library's 100th Anniversary, he recalled when he was a Councilman and the library was built on Mill Road he suggested naming it after former Mayor Otto Bruyns. During National Night Out, he handed out over 800 tickets for free water ice, he thanked Alliance Coordinator Shannon Campbell for organizing the event; the next event would be Trunk or Treat on October 3rd.

Councilwoman Kern, going back to Mainland and the Council meeting recordings, asked where the meetings were shown since there is no longer channel 2?

Councilwoman Carfagno replied, the meetings were played on the Mainland Channel and also on YouTube.

Councilwoman Carfagno added that ADA compliance would require our meetings be recorded.

Councilwoman Kern suggested that be brought up at budget time.

Mayor Chau, again, asked for support should a proposal come from the high school.

ENGINEER'S REPORT

Engineer Nassar referred to the Engineer Report as previously distributed to Council. Regarding the subdivision for Habitat, he was waiting for approvals, he noted we would need to turn the property over to Habitat.

Mayor Chau, circling back to his report, read the Police Report for July.

Councilwoman Kern, to Engineer Nassar, asked if there was an update for Argo Lane, residents have been inquiring.

Councilman Dewees responded that he met with Solicitor Facenda, the City will need to get easements.

Engineer Nassar added, we don't have the right of way.

Council President Bucci suggested Councilman Dewees report back after speaking with Solicitor Facenda.

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PUBLIC SESSION

Council President Bucci opened this meeting for any member of the public to speak on any topic.

Seeing no one wishing to speak, Council President Bucci closed the public session.

RESOLUTIONS / CONSENT AGENDA

Council President Bucci read the following statement: “All matters listed under the consent agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, it will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.”

On motion of Councilman Polistina, seconded by Councilman Dewees, all members present were in favor of voting on Resolutions 190-2026 through 196-2026, by Consent Agenda.

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| 190-2026 | Amending Resolution No. 191-2025, Hiring Adam Aquilino |
| 191-2026 | Work Change Order No. 1 – Final MA-2025 Reconstruction Of Juniper Drive |
| 192-2026 | Acknowledging The Notice Of Resignation Of Gerardo Marin-Jimenez, Housing Officer |
| 193-2026 | Appointment Of Fund Commissioner And Alternate Fund Commissioner For The Southern Coastal Regional Employee Benefits Fund |
| 194-2026 | To Approve The Hiring Of Joseph Alesandrini For The Position Of Part Time Housing Officer |
| 195-2026 | A Resolution Approving A Sidebar Memorandum Of Agreement Between The City Of Northfield And The Government Workers Union Local 420 Regarding Salary Range For The Newly Created Title “Senior Mechanic/Operations Specialist” |
| 196-2026 | To Approve The Hiring Of Nadine Erwin For The Position Of Temporary Part Time Finance Clerk |

Solicitor Nassar read the following resolution into the record:

**“CITY OF NORTHFIELD, NJ
RESOLUTION NO. 196-2026**

**TO APPROVE THE HIRING OF NADINE ERWIN FOR THE POSITION
OF TEMPORARY PART TIME FINANCE CLERK**

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WHEREAS, the need exists to hire a temporary part time Finance clerk to assist in the Tax Office, and

WHEREAS, this need is for a short-term period only to assist the Tax Office during at time of need while the City seeks to hire a full-time employee in the Tax Office; and

WHEREAS, it is the recommendation of Council President Bucci and Councilman Polistina that Nadine Erwin, who previously worked in the Tax Office, be hired on a temporary, part time basis for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that Nadine Erwin is authorized to be hired as temporary part time Finance Clerk, who will be assigned to the Tax Office, effective August 12, 2026, and subject the following:

1. Compensation for the part time Tax Clerk shall be \$25.59 per hour, on an as-needed basis not to exceed an average of 20 hours per week.
2. Not eligible for health benefits or vacation time.
3. Eligible for earned sick leave in accordance with the NJ paid sick leave law.
4. Policies and Procedures of the City of Northfield.
5. Temporary position to terminate effective September 1, 2026

IT IS FURTHER RESOLVED by the Common Council of the City of Northfield that the hiring of Nadine Erwin. be and hereby is memorialized.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do by certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 11th day of August, 2026.”

Councilman Polistina motioned, seconded by Councilman Dewees, to adopt Resolutions 190-2026 through 196-2026 by Consent Agenda.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees – yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

ORDINANCES

Councilwoman Kern motioned, seconded by Councilman Notaro to introduce Ordinance 14-2026, to be read by title only.

14-2026 Ordinance Amending Ordinance 1-2026, Providing For And Establishing Salary Ranges Of Officers And Employees Of The

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City Of Northfield, Atlantic County

Introduction/No Public Input/Published on the Municipal Website 8/12/2026

2nd Reading/ Public Hearing/ Final Consideration 9/01/2026

The Deputy Municipal Clerk read the Ordinance by title, stated that this is the first reading, and announced the publication, public hearing, and final consideration dates. The full Ordinance has been posted in the lobby of City Hall and on the City website, and copies are available at no cost in the office of the Municipal Clerk between the hours of 8:30am and 4:30pm, Monday through Friday to any member of the public who requests same, up until the date and time of the public hearing.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees- yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

PAYMENT OF BILLS \$ 1,679,715.35

Councilman Smith motioned, Councilman Dewees seconded, to approve payment of bills.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees – yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

MEETING NOTICES

Council President Bucci read the meeting notices.

At 7:57pm, on motions properly made and seconded, all members present were in favor of adjourning this meeting.

Respectfully submitted,

Shannon Campbell, RMC
Deputy Municipal Clerk